



**Salem City Schools**  
**Dr. Joe Shivers, Superintendent**  
**1226 East State Street**  
**Salem, Ohio 44460**  
 (330) 332-0316 Fax (330) 332-8936

*Office Use Only:*

**Interviewed by:** \_\_\_\_\_ **Interview Date(s)** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Date Appl. Rec'd** \_\_\_\_\_

**EMPLOYMENT APPLICATION FOR CERTIFICATED POSITION**

**NAME** \_\_\_\_\_ **DATE** \_\_\_\_\_  
 Last First Middle Initial

**PRESENT ADDRESS** \_\_\_\_\_  
 City State Zip

**PERMANENT ADDRESS** \_\_\_\_\_  
 City State Zip

**PHONE w/Area Code** \_\_\_\_\_ **SOCIAL SECURITY NUMBER** \_\_\_\_\_

**PRESENT POSITION** \_\_\_\_\_  
 Position Title & Employer and/or Student Status

**If RESPONDING TO A JOB POSTING, WHAT POSITION ARE YOU SEEKING?** \_\_\_\_\_

**PROFESSIONAL DATA**

**Ohio Certifications/Licensure** \_\_\_\_\_ **Exp Date** \_\_\_\_\_

**Applying for (check all that apply):**  **Full Time**  **Substitute**  **Tutoring**

**Position(s)/Grade Level/Subjects Desired**  
 (Indicate 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> choice in box left of position)

_____ •Pre-School	<b>Special Education (Field/s)</b>
_____ •Elementary (Grade/s) _____	_____ LD
_____ Middle (Grade/Subject) _____	_____ MH _____ DH
_____ Secondary (Subject/s) _____	_____ SBH _____ Speech/Language
_____ •Administration _____	_____ Gifted _____ Other
_____ •K-12 (Art, Music, Phys. Ed., Library/Media, Counselor)	_____

Activities you are qualified to direct or coach: \_\_\_\_\_

Are you now under contract with a school system? \_\_\_\_\_ Yes \_\_\_\_\_ No  
 Have you ever taught under a continuing contract in Ohio? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, indicate the school system \_\_\_\_\_

**EDUCATION**

<b>Name &amp; Location of School Completed</b>	<b>Diploma/Degree</b>	<b>Date Rec'd</b>	<b>GPA</b>	<b>Sem Hrs</b>
High School				
Undergraduate				
Undergraduate Major or Curriculum Completed				
Graduate				
Graduate Major or Curriculum Completed				

**STUDENT TEACHING**

<b>School</b>	<b>Location</b>	<b>Grade and/or Subjects</b>	<b>Cooperating Teacher or University Supervisor</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**TEACHING EXPERIENCE**

*Begin with most recent position*

<b>School &amp; Location</b>	<b>Position/Grade and/or Subject</b>	<b>Principal or Superintendent</b>	<b>Years Taught From-To</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Extra-Curricular Assignments** \_\_\_\_\_

**Present Annual Salary** \_\_\_\_\_

**OTHER WORK EXPERIENCE**

<b>Employer, Address, Phone Number</b>	<b>Position</b>	<b>Supervisor</b>	<b>Dates of Employment</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

*Please note that all employees are subject to BCI fingerprinting and FBI background check .*

Has your teaching contract ever been terminated? \_\_\_\_\_ Yes \_\_\_\_\_ No (Termination will not necessarily disqualify applicant from employment.) If yes, please explain

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**REFERENCES & CREDENTIALS**

List at least three references. At least two should be professional references. If an experienced teacher, include superintendents, principals, and supervisors with whom you have taught. At least one should be a personal reference, not including relatives.

NAME	ADDRESS	PHONE w/Area Code	POSITION TITLE <i>OR INDICATE</i> "PERSONAL"
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

Are you registered with a career placement office? \_\_\_\_\_ Yes \_\_\_\_\_ No. If yes, you must have a signed waiver at your placement office in order for us to obtain your credentials. If the credentials are filed under a name other than the one on the application, please give us that name.

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I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In the event of employment, I understand that false or misleading information given in my application or interviews may result in discharge. I also understand that I am required to abide by all policies, rules, and regulations of the Board of Education and administration.

I hereby attest that I am not prevented from lawfully becoming employed in this country because of Visa or Immigration status. Proof of citizenship or immigration status will be required upon employment.

I understand that, if selected for a position, favorable criminal records investigation and fingerprinting are required. I also understand that the cost of these procedures is my responsibility. In addition, if I have not resided in Ohio for at least five years, I will be required to pay an additional fee for an FBI records check unless proof of such investigation is presented when application is submitted.

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**Signature (REQUIRED) If completing online, type name to indicate form is completed**

**Date**

**Email Address:** \_\_\_\_\_

As an Equal Opportunity Employer, Salem City Schools will not discriminate in its Hiring or Practices, Terms, and Conditions of Employment because of an individual's race, religion, color, sex, age, natural origin, ancestry, marital status, military service eligibility, veteran status, disability or handicap.

## PROFESSIONAL GROWTH

**Please respond to the following questions.** (If you wish, this page may be re-produced, using font size 10 or larger, answering all questions but using no more than one page for the questions.)

1. Why are you a teacher?

2. Is it possible for a teacher to be too understanding of students' feelings? Please explain your position.

3. Describe what you would consider to be the most favorable relationship with students. Why?

4. What does individualized instruction mean to you? What do you see as the difference between individualized instruction and traditional instruction?

5. What approach do you find to be the most effective in motivating students?

6. A first-year teacher comes to you and says, "The best thing about this year is all I have learned from other teachers - it really makes me want to continue in teaching." How would you evaluate this statement?